



# ROBERTS REALTY GROUP, INC.



## RENTAL APPLICATION

Phone: (251) 343-2188, Fax: (251) 343-4317  
3664 Dauphin Street  
Mobile, Alabama 36608

Must be Filled Out Completely (Please Print)

**\$50.00 APPLICATION FEE PER APPLICANT AND PHOTO ID MUST BE PRESENTED BEFORE PROCESSING CAN BE COMPLETED FOR APPROVAL**

Date: \_\_\_\_\_

How Were You Referred to Roberts Realty Group, Inc.? \_\_\_\_\_

Desired Rental Address \_\_\_\_\_

Rental Amount \_\_\_\_\_ Lease Term Desired \_\_\_\_\_ Move-In Date \_\_\_\_\_

**Applicant** \_\_\_\_\_

SS # \_\_\_\_\_<sup>Last</sup> Date of Birth \_\_\_\_\_<sup>First</sup> Drivers License# \_\_\_\_\_<sup>Middle</sup> State \_\_\_\_\_<sup>Suffix</sup>

Present Address \_\_\_\_\_ Own \_\_\_\_\_ Rent \_\_\_\_\_  
Zip \_\_\_\_\_ How Long \_\_\_\_\_

Home Telephone # \_\_\_\_\_ Work Telephone # \_\_\_\_\_ Other # \_\_\_\_\_

If Renting: Name of Landlord \_\_\_\_\_

Address of Landlord \_\_\_\_\_

Phone Number - Landlord \_\_\_\_\_ Monthly Rent \_\_\_\_\_

Previous Address \_\_\_\_\_ Own \_\_\_\_\_ Rent \_\_\_\_\_  
How Long \_\_\_\_\_

If Renting: Name of Landlord \_\_\_\_\_

Address of Landlord \_\_\_\_\_

Phone Number - Landlord \_\_\_\_\_ Monthly Rent \_\_\_\_\_

**Co-Applicant** \_\_\_\_\_

SS # \_\_\_\_\_<sup>Last</sup> Date of Birth \_\_\_\_\_<sup>First</sup> Drivers License# \_\_\_\_\_<sup>Middle</sup> State \_\_\_\_\_<sup>Suffix</sup>

Present Address \_\_\_\_\_ Own \_\_\_\_\_ Rent \_\_\_\_\_  
How Long \_\_\_\_\_ Phone # \_\_\_\_\_

If Renting: Name of Landlord \_\_\_\_\_

Address of Landlord \_\_\_\_\_

Phone Number - Landlord \_\_\_\_\_ Monthly Rent \_\_\_\_\_

Previous Address \_\_\_\_\_ Own \_\_\_\_\_ Rent \_\_\_\_\_  
How Long \_\_\_\_\_

If Renting: Name of Landlord \_\_\_\_\_

Address of Landlord \_\_\_\_\_

Phone Number - Landlord \_\_\_\_\_ Monthly Rent \_\_\_\_\_

Other Persons Who will Occupy the Lease Premises:

Name \_\_\_\_\_ Relationship \_\_\_\_\_ Birth Date \_\_\_\_\_

Name \_\_\_\_\_ Relationship \_\_\_\_\_ Birth Date \_\_\_\_\_

Name \_\_\_\_\_ Relationship \_\_\_\_\_ Birth Date \_\_\_\_\_

Name \_\_\_\_\_ Relationship \_\_\_\_\_ Birth Date \_\_\_\_\_

**Pets:** Kind \_\_\_\_\_ Approx weight \_\_\_\_\_ Approx Age \_\_\_\_\_  
Inside/Outside \_\_\_\_\_ (If more than one, please indicate)

### Applicant Employment - Please Provide Verification Of Income

Employer \_\_\_\_\_

Address \_\_\_\_\_

Phone No. \_\_\_\_\_ Supervisor \_\_\_\_\_

Salary \_\_\_\_\_ Per \_\_\_\_\_ Length Employment \_\_\_\_\_

Subject to Transfer? \_\_\_\_\_ Position held \_\_\_\_\_

Other Income - Please Provide Verification

Source \_\_\_\_\_ Amount \$ \_\_\_\_\_ Source \_\_\_\_\_ Amount \$ \_\_\_\_\_

Co-Applicant Employment

Employer \_\_\_\_\_

Address \_\_\_\_\_

Phone No. \_\_\_\_\_ Supervisor \_\_\_\_\_

Salary \_\_\_\_\_ Per \_\_\_\_\_ Length Employment \_\_\_\_\_

Subject to Transfer? \_\_\_\_\_ Position held \_\_\_\_\_

Other Income - Please Provide Verification

Source \_\_\_\_\_ Amount \$ \_\_\_\_\_ Source \_\_\_\_\_ Amount \$ \_\_\_\_\_

Applicant's nearest relative not living with applicant Spouse's nearest relative not living with applicant

Name \_\_\_\_\_ Name \_\_\_\_\_

Relationship \_\_\_\_\_ Relationship \_\_\_\_\_

Address \_\_\_\_\_ Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_ City/State/Zip \_\_\_\_\_

Phone No ( ) \_\_\_\_\_ Phone No ( ) \_\_\_\_\_

Reason for desiring to move from present address at this time \_\_\_\_\_

If Applicant becomes a Tenant, Applicant must immediately furnish Agent with the telephone number installed at the leased property.

APPLICANT AND CO-APPLICANT REPRESENT THAT THESE FACTS ARE TRUE AND CORRECT TO THE BEST OF THEIR KNOWLEDGE. WE HEREBY AUTHORIZE LEASING AGENT TO CHECK OUR CREDIT REFERENCES, VERIFY OUR EMPLOYMENT AND PROVIDE CREDIT INFORMATION ARISING FROM THIS TRANSACTION TO OTHERS WHO ARE LEGALLY ENTITLED TO RECEIVE IT. UPON APPROVAL, APPLICANT AND CO-APPLICANT AGREE TO SIGN A LEASE.

OFFERS AND NEGOTIATIONS TO BE PRESENTED TO OWNER:

DAMAGE DEPOSIT: This application may be submitted with or without the damage deposit. If a deposit is submitted with this application, and an application with deposit has not previously been submitted on this same rental property, this property shall not be leased to anyone else until this application has been processed and not accepted. Submission of the deposit does not assure approval of the application and the deposit shall be returned if the application is not approved. Once the application has been approved, the damage deposit shall be deposited in an escrow account and the applicant shall be notified of the approval. Once notified of the approval of the application, and agreement by the applicant to sign a lease as soon as it is prepared, the damage deposit is subject to be forfeited should applicant fail to sign the lease.

Properties are leased "As Is" unless negotiated as part of this application.

**I/WE UNDERSTAND THAT ONCE I/WE VACATE THE PROPERTY, DISPOSITION OF THE DAMAGE DEPOSIT SHALL BE PROCESSED WITHIN 35 DAYS.**

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_ Co-Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

IT IS THE APPLICANTS RESPONSIBILITY TO CHECK WITH ROBERTS REALTY GROUP, INC. CONCERNING THE STATUS OF THIS APPLICATION - ALL PROPERTIES ARE LEASED ON A FIRST COME, FIRST SERVE BASIS.

MANAGEMENT NOTES: